



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 13215570  
**Procuring Entity** CARLOS HILADO MEMORIAL STATE UNIVERSITY  
**Title** Procurement of Customized Office Tables for the Binalbagan Campus  
**Area of Delivery** Negros Occidental

|                                          |                                                                                                                                                                                                     |                              |                     |
|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | RFQ 26-392                                                                                                                                                                                          | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations                                                                                                                                                                  | <b>Associated Components</b> | 4                   |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 34)                                                                                                                                          | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods                                                                                                                                                                                               | <b>Document Request List</b> | 0                   |
| <b>Category:</b>                         | Furniture                                                                                                                                                                                           | <b>Date Published</b>        | 28/08/2026          |
| <b>Approved Budget for the Contract:</b> | PHP 255,500.00                                                                                                                                                                                      | <b>Last Updated / Time</b>   | 27/08/2026 10:25 AM |
| <b>Delivery Period:</b>                  | 30 Day/s                                                                                                                                                                                            | <b>Closing Date / Time</b>   | 04/09/2026 17:00 PM |
| <b>Client Agency:</b>                    |                                                                                                                                                                                                     |                              |                     |
| <b>Contact Person:</b>                   | Rowena De la Vida Prado<br>Administrative Assistant II<br>Mabini Street<br>Talisay City<br>Negros Occidental<br>Philippines 6115<br>63-34-7120005 Ext.142<br>63-939-9296624<br>bac.sec@chmsu.edu.ph |                              |                     |

#### Description

Republic of the Philippines  
CARLOS HILADO MEMORIAL STATE UNIVERSITY  
Talisay City, Negros Occidental  
Cell Phone #: 09205833046  
bac.sec@chmsu.edu.ph

#### REQUEST FOR QUOTATION

Date: AUGUST 18, 2026  
Quotation No. 26-392

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

DR. MA RIZA T. MANALO  
BAC Chairman

#### NOTE:

1. ALL ENTRIES MAY BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION

6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM ITEM & DESCRIPTION QTY. UNIT UNIT PRICE TOTAL PRICE

NO. (Pls. indicate brand offered)

ONE (1) LOT - FABRICATION AND INSTALLATION OF

1 OFFICE TABLES - Customized 7 pcs

Materials:

- Laminated marine plywood with complete hardware and accessories

Length: 1.50m, Width: 1.20m, Height: 0.75m

NOTE: (please see attached Schedule of furniture and detailed drawings)

2 OFFICE TABLES - Customized 3 pcs

Materials:

- Laminated marine plywood with complete hardware and accessories

- No CPU holder

Length: 1.30m, Width: 1.20m, Height: 0.75m

NOTE: (please see attached Schedule of furniture and detailed drawings)

TOTAL

\*\*\*\*\*Nothing Follows\*\*\*\*\*

TOTAL ABC = Php 255,500.00

PROCUREMENT OF CUSTOMIZED OFFICE TABLES FOR THE CHMSU BINALBAGAN CAMPUS/ J. VERGARA

PR# 26-722-0728 07-28-26

INCOME 403-164-26-07 07-29-26

**Line Items**

| Item No. | Product/Service Name | Description              | Quantity | UOM | Budget (PHP) |
|----------|----------------------|--------------------------|----------|-----|--------------|
| 1        | ONE (1) LOT          | Office Table, Customized | 1        | Lot | 255,500.00   |

**Created by** Rowena De la Vida Prado

**Date Created** 27/08/2026

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CARLOS HILADO MEMORIAL STATE UNIVERSITY  
Talisay City, Negros Occidental  
Cell Phone #: 09205833046  
[bac.sec@chmsu.edu.ph](mailto:bac.sec@chmsu.edu.ph)

REQUEST FOR QUOTATION

Date: AUGUST 18, 2026  
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Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith.

  
DR. MA RIZA T. MANALO  
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- 1. ALL ENTRIES MAY BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN
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- 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

| ITEM NO. | ITEM & DESCRIPTION<br>(Pls. indicate brand offered)                                        | QTY. | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--------------------------------------------------------------------------------------------|------|------|------------|-------------|
|          | <b>ONE (1) LOT - FABRICATION AND INSTALLATION OF</b>                                       |      |      |            |             |
| 1        | <b>OFFICE TABLES - Cutomized</b>                                                           | 7    | pcs  |            |             |
|          | <b>Materials:</b>                                                                          |      |      |            |             |
|          | - Laminated marine plywood with complete hardware and accessories                          |      |      |            |             |
|          | Length: 1.50m, Width: 1.20m, Height: 0.75m                                                 |      |      |            |             |
|          | <b>NOTE:</b> (please see attached Schedule of furniture and detailed drawings)             |      |      |            |             |
| 2        | <b>OFFICE TABLES - Cutomized</b>                                                           | 3    | pcs  |            |             |
|          | <b>Materials:</b>                                                                          |      |      |            |             |
|          | - Laminated marine plywood with complete hardware and accessories                          |      |      |            |             |
|          | - No CPU holder                                                                            |      |      |            |             |
|          | Length: 1.30m, Width: 1.20m, Height: 0.75m                                                 |      |      |            |             |
|          | <b>NOTE:</b> (please see attached Schedule of furniture and detailed drawings)             |      |      |            |             |
|          | <b>TOTAL</b>                                                                               |      |      |            |             |
|          | <b>*****Nothing Follows*****</b>                                                           |      |      |            |             |
|          | <b>TOTAL ABC = Php 255,500.00</b>                                                          |      |      |            |             |
|          | <b>PROCUREMENT OF CUSTOMIZED OFFICE TABLES FOR THE CHMSU BINALBAGAN CAMPUS/ J. VERGARA</b> |      |      |            |             |
|          | <b>PR# 26-722-0728 07-28-26</b>                                                            |      |      |            |             |
|          | <b>INCOME 403-164-26-07 07-29-26</b>                                                       |      |      |            |             |
|          |                                                                                            |      |      |            |             |

Date \_\_\_\_\_ By \_\_\_\_\_  
Released (BAC) \_\_\_\_\_  
Returned (Supplier) \_\_\_\_\_

\_\_\_\_\_  
Printed Name/Signature  
\_\_\_\_\_  
Tel. No./Cellphone No.  
\_\_\_\_\_  
Date \_\_\_\_\_



# Carlos Hilado Memorial State University

Alijis Campus • Binalbagan Campus • Fortune Towne Campus • Talisay (Main) Campus

*A leading GREEN institution of higher learning in the global community by 2030*

*(Good governance, Research-oriented, Extension-driven, Education for Sustainable Development, and Nation-building)*

## Project Management Unit

CHMSU - Binalbagan Campus

### SCHEDULE OF FURNITURE – Fabrication and Installation of Office Tables

#### DESCRIPTION

#### DIMENSION

#### QUANTITY

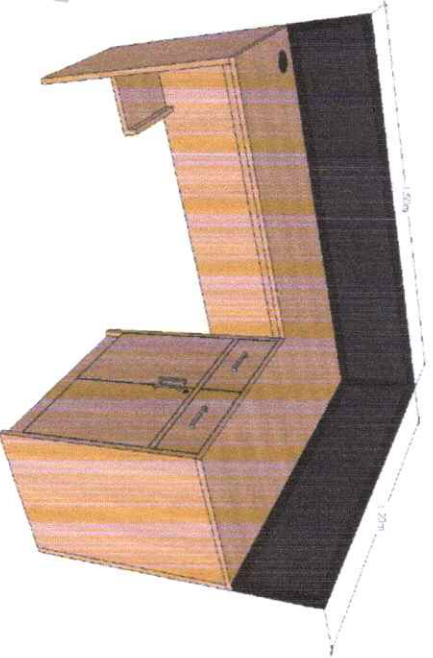
#### PRICE

#### TOTAL

#### LOCATION

#### REMARKS

1. FABRICATION AND INSTALLATION OF 1-UNIT OFFICE TABLE  
(Customize) TABLE 3, 6, 7, & 10



1.50M (L) x 1.20 (W)  
x 0.75M (H)  
(See Detailed  
Drawing)

4 sets

Admin Office &  
BAC Office

Materials:  
Laminated  
marine  
plywood with  
complete  
hardware and  
accessories.  
(See Detailed  
Drawing)

Scope: Fabrication, assembly, installation, painting works, glass works, acrylic signages, installation of complete hardware and accessories. (see detailed drawings)



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## Project Management Unit

18

### DESCRIPTION

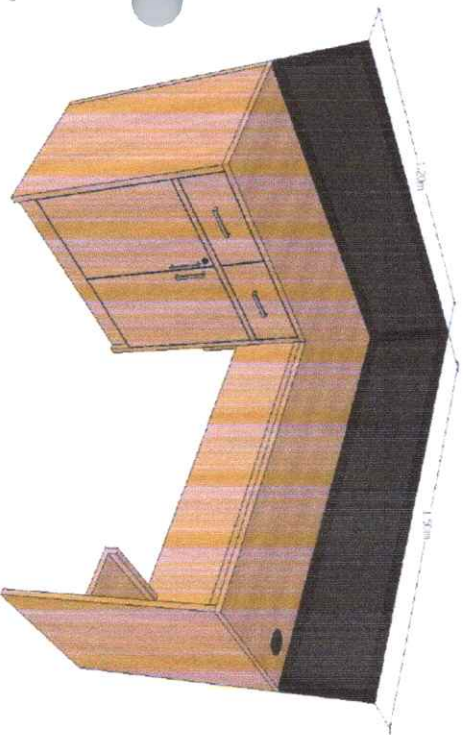
### DIMENSION QUANTITY

### PRICE

### TOTAL

### LOCATION REMARKS

2. FABRICATION AND INSTALLATION OF 1-UNIT OFFICE TABLE  
(Customize) TABLE 4, 5, & 9



1.50M (L) x 1.20  
(W) x 0.75M (H)  
(See Detailed  
Drawing)

3 sets

Admin Office

Materials:  
Laminated  
marine  
plywood with  
complete  
hardware and  
accessories.  
(See Detailed  
Drawing)

Scope: Fabrication, assembly, installation, painting works,  
glass works, acrylic signages, installation of complete  
hardware and accessories. (see detailed drawings)



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## Project Management Unit

### DESCRIPTION

### DIMENSION QUANTITY

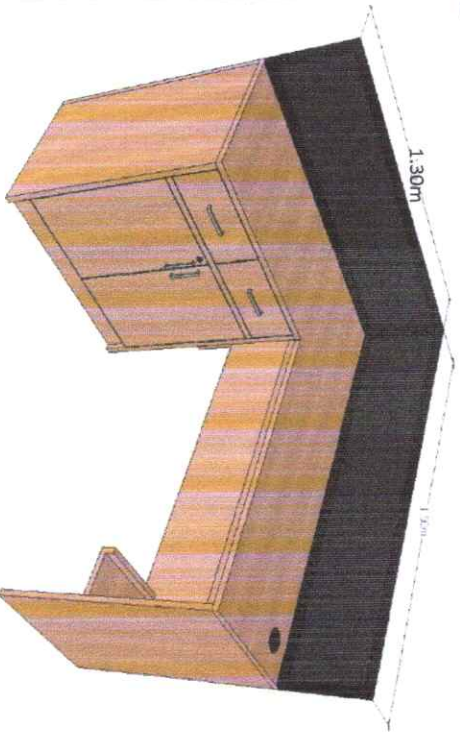
### PRICE

### TOTAL

### LOCATION

### REMARKS

3. FABRICATION AND INSTALLATION OF 1-UNIT OFFICE TABLE  
(Customize) TABLE 1, & 8



1.30M (L) x 1.20  
(W) x 0.75M (H)  
(See Detailed  
Drawing)

2 sets

Admin Office

Materials:  
Laminated  
marine  
plywood with  
complete  
hardware and  
accessories.  
No CPU  
Holder  
(See Detailed  
Drawing)

Scope: Fabrication, assembly, installation, painting works,  
glass works, acrylic signages, installation of complete  
hardware and accessories. (see detailed drawings)



# Carlos Hilado Memorial State University

Alijis Campus • Binalbagan Campus • Fortune Towne Campus • Talisay (Main) Campus

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## Project Management Unit

### DESCRIPTION

3. FABRICATION AND INSTALLATION OF 1-UNIT OFFICE TABLE  
(Customize) TABLE 2

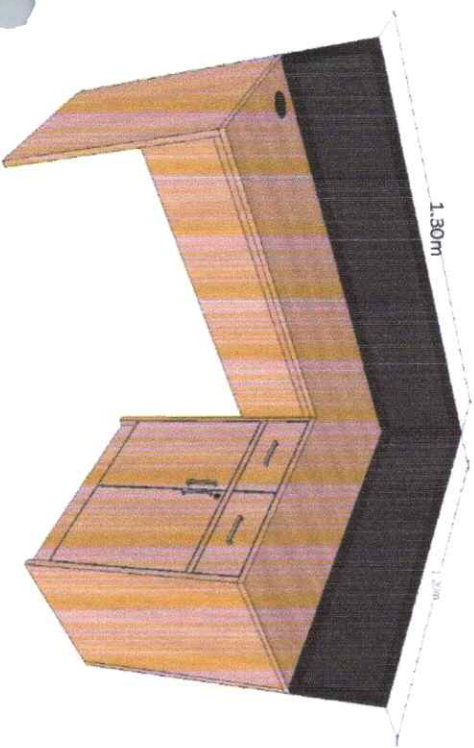
### DIMENSION QUANTITY

### PRICE

### TOTAL

### LOCATION

### REMARKS



1.30M (L) x 1.20  
(W) x 0.75M (H)  
(See Detailed  
Drawing)

1 set

Admin Office

Materials:  
Laminated  
marine  
plywood with  
complete  
hardware and  
accessories.  
No CPU  
Holder  
(See Detailed  
Drawing)

Scope: Fabrication, assembly, installation, painting works,  
glass works, acrylic signages, installation of complete  
hardware and accessories. (see detailed drawings)

### Prepared by:

ENGR. JOHN CARLO F. GANON  
Civil Engineer, PMU - Binalbagan

### Checked by:

ENGR. DESIRE O. CHAVEZ  
PDO-III, PMU

### Approved by:

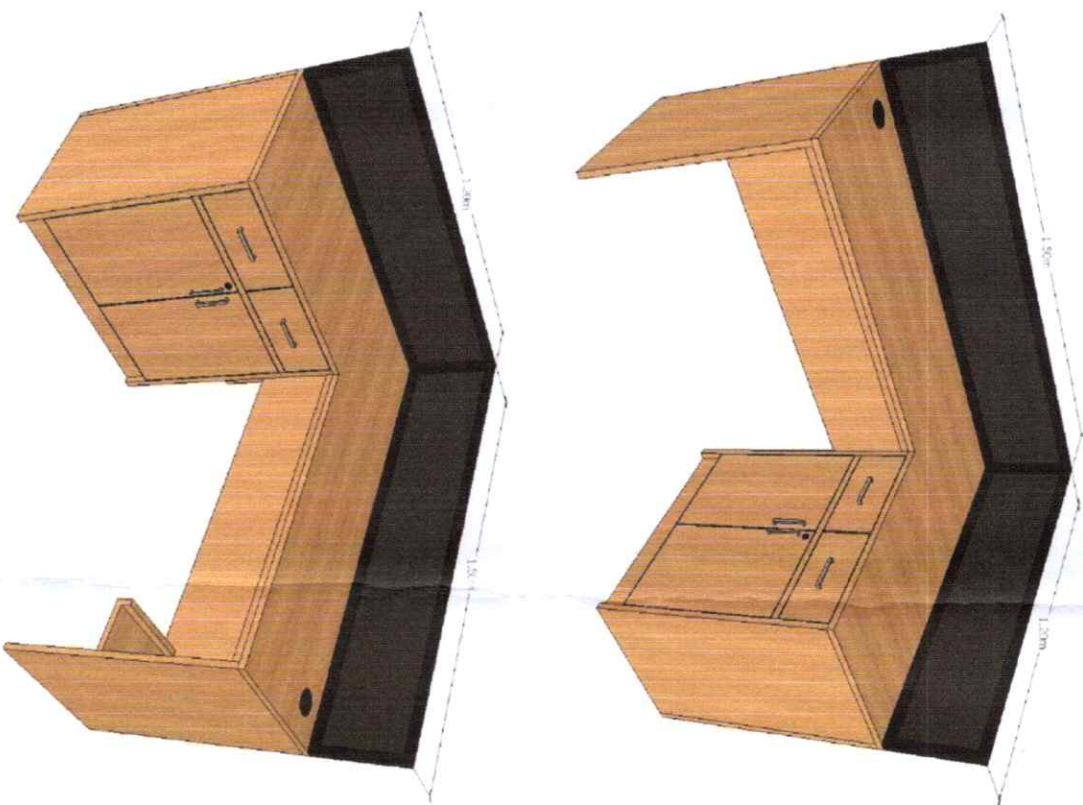
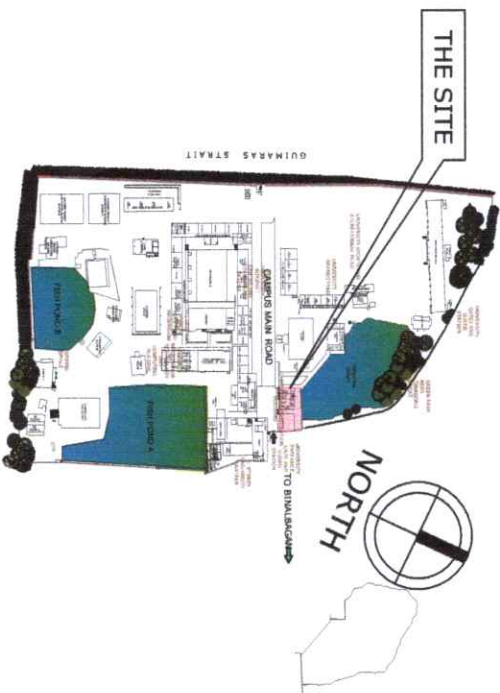
ENGR. JUN JUN L. MARQUEZ  
PMU, Director

TOTAL  
COST:

A map showing the location of the site. The map includes a north arrow pointing towards the top right. The site is marked with a black dot and labeled "THE SITE". The map also shows the "ENCIARON BARANGAY HALL" and the "NATIONAL ROAD". The "ALO RIVER" is shown flowing through the area, and the "GUIMARAS STRAIT" is labeled at the top. The map is oriented with the river and strait at the top.



NOT TO SCALE



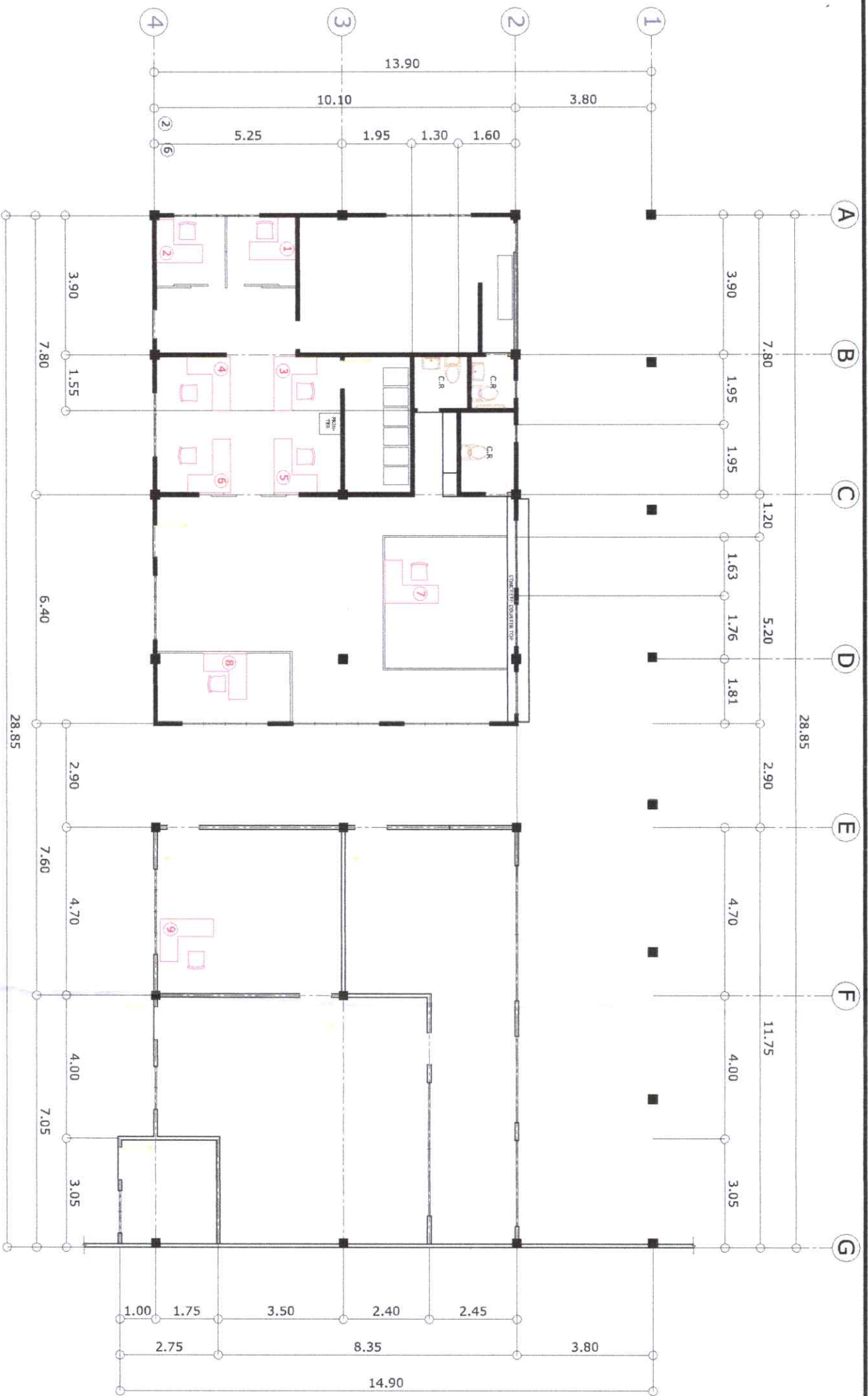
NOT TO SCALE



NOT TO SCALE

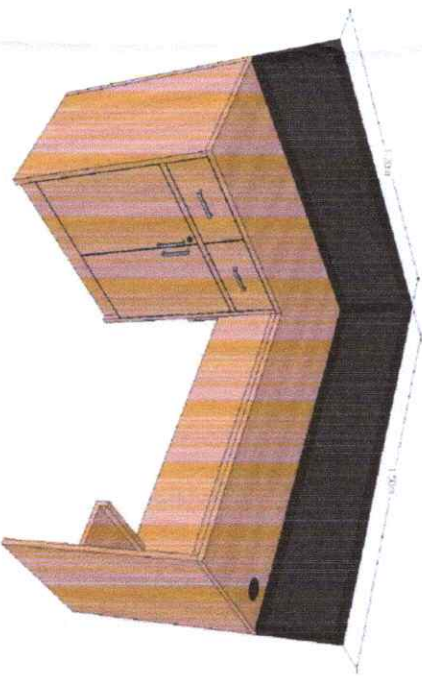
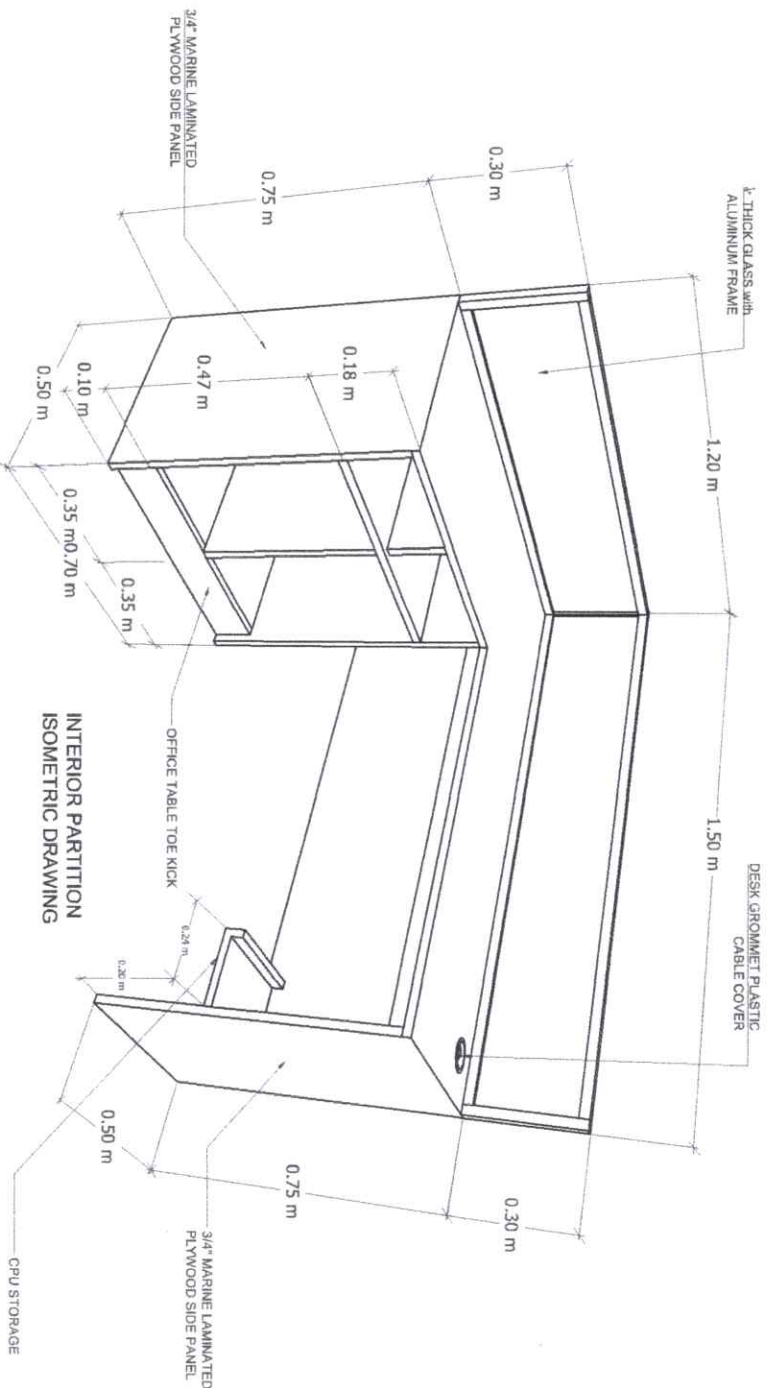
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|                   | SITE DEVELOPMENT MAP          |
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| A-2               | OFFICE TABLE 4.5, 8.9 DETAIL  |
|                   | PERSPECTIVE                   |
| A-3               | OFFICE TABLE 6.7, 8.10 DETAIL |
|                   | PERSPECTIVE                   |
| A-4               | OFFICE TABLE 1.8 DETAIL       |
|                   | PERSPECTIVE                   |
| A-5               | OFFICE TABLE 2 DETAIL         |
|                   | PERSPECTIVE                   |

|                                                                                                                                                                                                        |                                                                          |  |                                                                                                                                                        |  |                                                                                                                                                            |  |                                                                                                                          |  |                                                                                                                                 |  |                                                                                                                                                                     |  |                                                                                                                                              |                 |           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------|
| <br>Republic of the Philippines<br><b>COUNCIL ON HIGHER EDUCATION</b><br><b>STATE UNIVERSITY</b><br>Negros Occidental | <b>PROJECT TITLE:</b>                                                    |  | <b>ENDORSED BY:</b>                                                                                                                                    |  | <b>PREPARED BY:</b>                                                                                                                                        |  | <b>CHECKED BY:</b>                                                                                                       |  | <b>RECOMMENDING APPROVAL:</b>                                                                                                   |  | <b>APPROVED BY:</b>                                                                                                                                                 |  | <b>SHEET NO:</b>                                                                                                                             | <b>PAGE NO:</b> |           |
|                                                                                                                                                                                                        | FABRICATION AND INSTALLATION OF OFFICE TABLES AT CHMISU-BINALAGAN CAMPUS |  | <br><b>JOBELLE B. VENERABLE, EdD.</b><br>EXECUTIVE DIRECTOR BINALAGAN |  | <br><b>MA LOURDES M. VILLALITA</b><br>DEPARTMENT OFFICER BINALAGAN CAMPUS |  | <br><b>PROJECT DEVELOPMENT OFFICER</b> |  | <br><b>DIRECTOR, PROJECT MANAGEMENT UNIT</b> |  | <br><b>JAY B. ESTRADA, EdD.</b><br>VICE PRESIDENT FOR ADMINISTRATION AND FINANCE |  | <br><b>NORBERTO P. MANGULABNAN, PhD.</b><br>SUC PRESIDENT |                 | <b>CS</b> |
| <b>PROJECT MANAGEMENT UNIT</b>                                                                                                                                                                         |                                                                          |  |                                                                                                                                                        |  |                                                                                                                                                            |  |                                                                                                                          |  |                                                                                                                                 |  |                                                                                                                                                                     |  |                                                                                                                                              |                 |           |



1  
A3  
EXISTING FLOOR PLAN  
SCALE  
1:100 METERS

|                                                                                                                                                                                                |                                                                         |                                                        |                                              |                                         |                                                 |                                         |                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------|-----------------------------------------|-------------------------------------------------|-----------------------------------------|-----------------------------------------|
| <br>Republic of the Philippines<br>DEPARTMENT OF EDUCATION<br>DIVISION OFFICE - MARIKINA CITY<br>Marikina City | PROJECT TITLE:                                                          | ENDORSED BY:                                           | PREPARED BY:                                 | CHECKED BY:                             | RECOMMENDING APPROVAL:                          | APPROVED BY:                            | SHEET NO. / PAGE NO.                    |
|                                                                                                                                                                                                | FABRICATION AND INSTALLATION OF OFFICE TABLES AT CHMSU-BINABAGAN CAMPUS | JOSE B. VERGARA, EDD.<br>EXECUTIVE DIRECTOR, BINABAGAN | MAJONIA P. VILLARMA<br>BINABAGAN CAMPUS      | MAJONIA P. VILLARMA<br>BINABAGAN CAMPUS | MAJONIA P. VILLARMA<br>BINABAGAN CAMPUS         | MAJONIA P. VILLARMA<br>BINABAGAN CAMPUS | MAJONIA P. VILLARMA<br>BINABAGAN CAMPUS |
| PROJECT MANAGEMENT UNIT                                                                                                                                                                        | PROJECT LOCATION: BINABAGAN CAMPUS                                      | EXECUTIVE DIRECTOR, BINABAGAN                          | ENGINEER CARLO F. GARCIA<br>BINABAGAN CAMPUS | PROJECT SUPERVISOR OFFICER IN CHARGE    | DIRECTOR, PROJECT MANAGEMENT UNIT AND FINANCIAL | VICE PRESIDENT FOR ADMINISTRATION       | 5                                       |



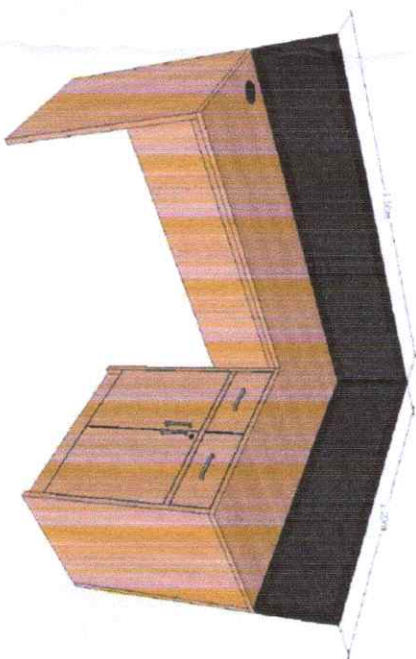
PERSPECTIVE

1 OFFICE TABLE 4, 5, 8, 9 DETAIL  
SCALE 1:100 METERS

|                                                                                                                                                                                                    |                                                                          |                                                             |                                                                                         |                                                                                                |                                                                    |                                                            |                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|------------------------------------------------------------|------------------------------------------------------|
| <br>Republic of the Philippines<br>DEPARTMENT OF EDUCATION<br>DIVISION OFFICE - MARIKINA CITY<br>Negros Occidental | PROJECT TITLE:                                                           | ENDORSED BY:                                                | PREPARED BY:                                                                            | CHECKED BY:                                                                                    | RECOMMENDING APPROVAL:                                             | APPROVED BY:                                               | SHEET NO.: PAGE NO.                                  |
|                                                                                                                                                                                                    | FABRICATION AND INSTALLATION OF OFFICE TABLES AT CHINU-BINALBAGAN CAMPUS | JOSUELLA E. VERGARA, EdD.<br>EXECUTIVE DIRECTOR, BINALBAGAN | MA. LINDA M. LACUNA<br>BATHURAN, PHU, BINALBAGAN CAMPUS<br>BIOGRAPHIC ARTIST & DESIGNER | MA. LINDA M. LACUNA<br>BATHURAN, PHU, BINALBAGAN CAMPUS<br>PROJECT DEVELOPMENT OFFICER II, PHU | ENGR. JIM J. MANGUILLAN, EdD.<br>DIRECTOR, PROJECT MANAGEMENT UNIT | JAY B. ESPINOSA, EdD.<br>VICE PRESIDENT FOR ADMINISTRATION | NORBERTO M. MANGULABANAN, Ph.D.<br>SUC PRESIDENT III |
| PROJECT MANAGEMENT UNIT                                                                                                                                                                            | PROJECT LOCATION: BINALBAGAN CAMPUS                                      |                                                             |                                                                                         |                                                                                                |                                                                    |                                                            |                                                      |

Technical drawing of a desk and shelving unit. The drawing includes the following dimensions and material specifications:

- Desk Dimensions:**
  - Length: 1.50 m
  - Width: 0.75 m
  - Height: 0.30 m
- Shelving Unit Dimensions:**
  - Length: 1.20 m
  - Width: 0.75 m
  - Height: 0.30 m
  - Shelf Depth: 0.35 m
  - Shelf Spacing: 0.70 m, 0.35 m
  - Shelf Thickness: 0.10 m
  - Shelf Spacing: 0.47 m, 0.18 m
- Materials and Features:**
  - DESK GROMMET PLASTIC CABLE COVER
  - 3/4" MARINE LAMINATED PLYWOOD SIDE PANEL
  - OFFICE TABLE TOE KICK
  - INTERIOR PARTITION ISOMETRIC DRAWING
  - 3/4" MARINE LAMINATED PLYWOOD SIDE PANEL
  - 5" THICK GLASS with ALUMINUM FRAME

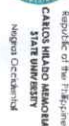


PERSPECTIVE

1  
A3  
OFFICE TABLE 3,6,7,&10 DETAIL  
SCALE  
1:100 METERS

|                                                                                                                                                                                                 |                                                                                                                           |                                                                                                                                                       |                                                                                                                                                    |                                                                                                                                                |                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                           |                                                                                                                                            |                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
|  <div>Republic of the Philippines<br/><b>CAMILO OSORIO MEMORIAL STATE UNIVERSITY</b><br/>Negros Occidental</div> | <b>PROJECT TITLE:</b>                                                                                                     | <b>ENDORSED BY:</b>                                                                                                                                   | <b>PREPARED BY:</b>                                                                                                                                | <b>CHECKED BY:</b>                                                                                                                             | <b>RECOMMENDING APPROVAL:</b>                                                                                                                                                                                                                                                   | <b>APPROVED BY:</b>                                                                                                                                                                                       | <b>SHEET NO:</b>                                                                                                                           | <b>PAGE NO:</b> |
|                                                                                                                                                                                                 | FABRICATION AND INSTALLATION OF OFFICE TABLES AT CHHISI-BINABAGAN CAMPUS<br><br><b>PROJECT LOCATION: BINABAGAN CAMPUS</b> | <br><b>JOSEVELLE B. YENGARA, EDD.</b><br>EXECUTIVE DIRECTOR, BINABAGAN | <br><b>MA LICO B. MALALUNA</b><br>DEPARTMENT HEAD, BINABAGAN CAMPUS | <br><b>RUEL JOSE CANTO</b><br>CIVIL ENGINEER, BINABAGAN CAMPUS | <br><b>ENGR. JUN-JUN J. MARGUE</b><br>PROJECT DEVELOPMENT OFFICER II, PMU<br>PROJECT DEVELOPMENT OFFICER II, PMU<br>PROJECT DEVELOPMENT OFFICER II, PMU<br>PROJECT DEVELOPMENT OFFICER II, PMU | <br><b>JAY B. ESTELLAS, EDD.</b><br>DIRECTOR OF PROJECT MANAGEMENT UNIT<br>VICE PRESIDENT FOR ADMINISTRATION AND FINANCE | <br><b>NORBERTO F. ANGULABNAN, Ph.D.</b><br>SUC PRESIDENT | <b>A 3</b>      |





Republic of the Philippines  
CARLOS HILADO MEMORIAL  
STATE UNIVERSITY  
Negros Occidental

PROJECT TITLE:

FABRICATION AND INSTALLATION OF OFFICE  
TABLES AT CHMSU-BINALBAGAN CAMPUS

**ENDORSED BY:**

JOAQUIN B. VERGARA, Edd.  
EXECUTIVE DIRECTOR, BINALBAGA

**PREPARED BY:**

MA. LEONILDA M. VILLALBA  
DRAFTSMAN PMU-BINALBAGAN

**CHECKED** 

*Chavez*  
ENRIQUE D. CHAVEZ

RECOMMENDING APPROVAL:

|                                   |                                     |
|-----------------------------------|-------------------------------------|
| ENGR. JUN-JUN J. MARQUEL          | JAY B. ESTEY, EDD.                  |
| DIRECTOR, PROJECT MANAGEMENT UNIT | VICE PRESIDENT, POL. ADMINISTRATION |

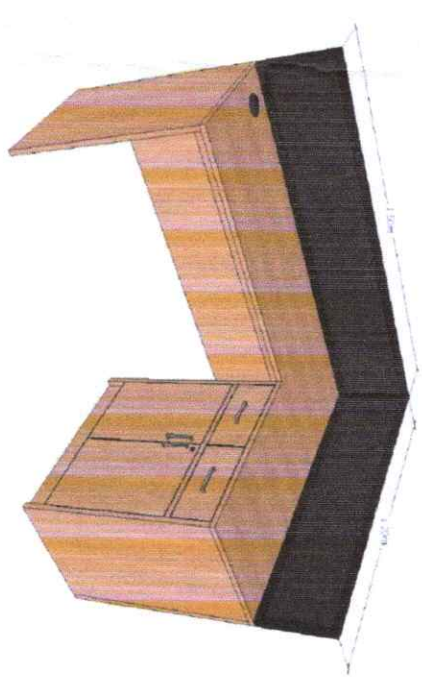
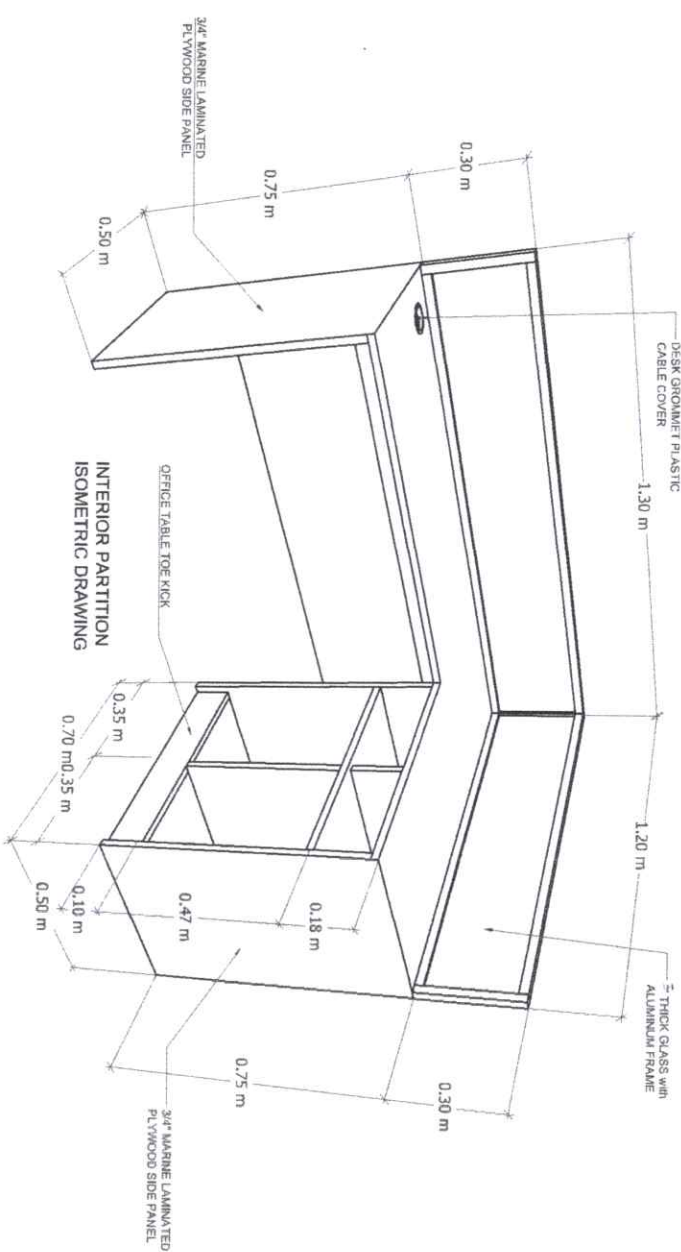
2000

NORBERTO P. MANGULABNAN, Ph.D.

**2000**

A

# 1



PERSPECTIVE